

### **Bookkeeping Program E-text list**

**\*\*Please be advised that all students are REQUIRED to have a textbook \*\***

| <b>Course Name:</b>                                                                                 | <b>Textbook Name,<br/>Publisher &amp; ISBN:</b>                                                                                                                    | <b>Price Estimate:</b>                                                                                                                                                                                                                     | <b>Link to purchase Textbook:</b>                                                                                                                                                                                                                                                       |
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| ADMN 1001<br>Bookkeeping 1<br><br><b>(Textbook is also<br/>used for ADMN<br/>1002)</b>              | College Accounting: A<br>Practical Approach,<br>Canadian Edition, 15th<br>Edition with <b>MyLab</b><br><br>Publisher: Pearson<br><br>ISBN E-TEXT:<br>9780137627677 | E-text starting at: \$105.99<br><br><b>**Please be advised this e-text is<br/>also used for ADMN 1002<br/>course, if you are planning on<br/>taking this course next term, it is<br/>advised you purchase the longer<br/>expiry date**</b> | <a href="https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000010226/9780137627677">https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000010226/9780137627677</a> |
| ADMN 1002<br>Bookkeeping 2<br><br><b>(Textbook is the<br/>same as the<br/>ADMN 1001<br/>course)</b> | College Accounting: A<br>Practical Approach,<br>Canadian Edition, 15th<br>Edition with <b>MyLab</b><br><br>Publisher: Pearson<br><br>ISBN E-TEXT:<br>9780137627677 | E-text starting at: \$105.99                                                                                                                                                                                                               | <a href="https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000010226/9780137627677">https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000010226/9780137627677</a> |

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| ADMN 1020<br>Budgeting and<br>Cost<br>Management                                                                                                                | Managerial Accounting<br>5 <sup>th</sup> Edition – Canadian<br>Edition with <b>MyLab</b><br><br>Publisher: Pearson<br><br>ISBN E-TEXT:<br>9780137951741<br><br>ISBN HARDCOPY: N/A | E-text starting at: \$105.99                                       | <a href="https://www.pearson.com/en-ca/subject-catalog/p/managerial-accounting-canadian-edition/P200000007624/9780137951741">https://www.pearson.com/en-ca/subject-catalog/p/managerial-accounting-canadian-edition/P200000007624/9780137951741</a> |
| ADMN 1040<br>Payroll<br>Administration<br><b>(Please purchase<br/>the 9<sup>th</sup> Edition<br/>but this won't be<br/>available until<br/>the end of July)</b> | An Introduction to<br>Payroll Administration<br><b>(9th Ed)</b><br><br>Publisher: McGraw Hill<br><br>ISBN E-TEXT:                                                                 | TBD                                                                | <a href="https://www.vitalsource.com/en-ca/products/an-introduction-to-payroll-administration-dryden-v9781266013898">https://www.vitalsource.com/en-ca/products/an-introduction-to-payroll-administration-dryden-v9781266013898</a>                 |
| BCAP 1120<br>Microsoft Excel<br>Level 1                                                                                                                         | Microsoft Excel 365 &<br>2019 Associate<br>Publisher: CCI Learning<br>ISBN E-TEXT: N/A<br>ISBN HARDCOPY: N/A                                                                      | E-text starting at: \$39.99<br><br>Hardcopy starting at: \$79.00   | <a href="https://store.ccilearning.com/product/microsoft-excel-365-2019-associate-ca/">https://store.ccilearning.com/product/microsoft-excel-365-2019-associate-ca/</a>                                                                             |
| BCAP 1311<br>Sage Level 1                                                                                                                                       | Using Sage 50<br>Accounting 2023 – 1 <sup>st</sup><br>Edition<br>Publisher: Pearson<br>ISBN E-TEXT:<br>9780138103477<br>ISBN HARDCOPY:<br>9780138103453                           | E-text starting at: \$104.99<br><br>Hardcopy starting at: \$183.99 | <a href="https://www.pearson.com/en-ca/subject-catalog/p/using-sage-50-accounting-2023/P200000010171/9780138103477">https://www.pearson.com/en-ca/subject-catalog/p/using-sage-50-accounting-2023/P200000010171/9780138103477</a>                   |

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| BCAP 1321<br>QuickBooks Level<br>1        | Quickbooks Online –<br>Level 1<br><br>Publisher: CCI Learning<br><br>ISBN: N/A       | E-text starting at: \$39.99<br><br>Hardcopy starting at: \$52.00 | <a href="https://store.ccilearning.com/product/quickbooks-online-level-1ca-ebook-1-year-rental/">https://store.ccilearning.com/product/quickbooks-online-level-1ca-ebook-1-year-rental/</a>         |
| BCAP 2120<br>Microsoft Excel –<br>Level 2 | Microsoft Excel 365 &<br>2019 Expert<br><br>Publisher: CCI Learning<br><br>ISBN: N/A | E-text starting at: \$39.99<br><br>Hardcopy starting at: \$79.00 | <a href="https://store.ccilearning.com/product/microsoft-excel-365-2019-expert-certification-guide/">https://store.ccilearning.com/product/microsoft-excel-365-2019-expert-certification-guide/</a> |