



Métis Family Services

**#312 – 7485 130 Street
Surrey, BC V3W 1H8**

Telephone: (604) 584-6621

Fax: (604) 582-4820

Job Title:	Early Childhood Educator Assistant FT/Permanent (Growing Roots Childcare Centre in Mission, BC)		
Department	Programs and Practice, Child and Family Development		
Reports to:	Childcare Facility Manager (Mission)		
Date Prepared:	January 20, 2025	Closing Date:	February 15, 2025

About us:

Growing Roots/ tsi'semlomet / Nutr raasin aahkikinwaa Early Learning and Child Care is a small, no-fee Métis child care program offering 8 IT spaces and 16 3-5 spaces. It is fully funded through distinction-based funding from Métis Nation BC and in partnership with Mission School District and the Fraser Valley Métis Association.

Our focus is to provide culturally rich programming for Métis, First Nations, Inuit, and community children. We view children as gifts from the Creator and cherish their growth into thriving individuals. We foster a positive cultural experience for them and emphasize the pivotal role of play in learning and resilience. Our core belief is that nurturing relationships with caring adults significantly benefits children's development.

Job Summary:

The Early Childhood Educator Assistant assists Early Childhood Educators and Facility Manager in providing support and direct care to children 0-5 years of age, including infants/toddlers and children with support needs, to stimulate their intellectual, physical and emotional growth.

Reports To: Childcare Facility Manager

Key Duties and Responsibilities:

- Assists Early Childhood Educators in supporting children during indoor and outdoor activities and rest periods.
- Assists in planning, preparing and carrying out developmentally and culturally appropriate programs and activities.
- Under close supervision, conducts activities with children on an individual and group basis to promote the development of physical, cognitive, emotional and social skills.
- Attends to children's physical and emotional needs, which may include diapering, toileting, eating, sleeping, comforting and co-regulation.
- Maintains records and reports problems or concerns to senior staff.
- Keeps program facilities and equipment safe and clean, reporting any repairs and concerns to Early Childhood Educators and Facility Manager.
- Ensures a healthy and safe environment in which the children can interact. Identifies



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- and removes potential hazards.
- Performs other duties as required. Will assist with duties as discussed with the Childcare Facility Manager and Métis Early Years Program Coordinator.

Qualifications, Education and Experience:

- High School Diploma or Adult Dogwood certificate (required)
- Current enrolment in an Early Childhood Education Certificate program or completing work experience for licensing (required)
- Valid Childcare First Aid/CPR certification (required)
- Knowledge and understanding of the BC Early Learning Framework and the Métis and Indigenous Early Learning and Child Care Frameworks
- Knowledge and understanding of the BC Community Care and Assisted Living Act Child Care Licensing Regulation (current)

Job Skills and Abilities:

- Excellent understanding and knowledge of Métis/First Nations cultures, traditions and socio-economic issues affecting urban Indigenous families.
- Excellent oral, written, facilitation and interpersonal communication skills.
- Excellent organizational and time management skills.
- Ability to work effectively with program staff, volunteers, and non-profit or publicly funded groups, agencies, and organizations.
- Knowledge of child development
- Ability to lift at least 50 lbs. (23 kg)

Additional Information:

This position requires the ability to function independently while managing multiple projects and deadlines including effectively managing emergency situations. Program delivery activities may require a moderate level of physical fitness to effectively carry out the duties of the position.

Other Requirements:

Criminal Record Check (vulnerable sector).

Core Competencies:

Indigenous Relations Behavioural Competency:



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- **Cultural Agility** is the ability to work respectfully, knowledgeably, and effectively with Indigenous people. It is noticing and readily adapting to cultural uniqueness in order to create a sense of safety for all. It is openness to unfamiliar experiences, transforming feelings of nervousness or anxiety into curiosity and appreciation. It is examining one's own culture and worldview, and the culture of Métis Family Services, and to notice their commonalities, and distinctions with Indigenous cultures, and worldviews. It is recognition of the ways that personal and professional values may conflict or align with those of Indigenous people. It is the capacity to relate to or allow for differing cultural perspectives and being willing to experience a personal shift in perspective. Effectively to other people from diverse backgrounds with diverse views

Additional Behavioural Competencies

- Teamwork and cooperation
- Flexibility
- Reflecting on difficulties
- Service orientation

Wages: \$20.50 - \$22.50 per hour

Benefits:

- 100% paid individual benefits
- 35-hour work week
- Paid vacation
- Staffing hours between 7:30 am and 5:30 pm
- Circle of Security Classroom Training
- Cultural training and learning opportunities
- Eligible for a sign on bonus
- Eligible for retention incentives

Start date: As soon as possible.

Please apply for this position from our website at the following link

<https://www.metisfamilyservices.ca/opportunities>

Métis Family Services thanks all applicants for their interest in this career opportunity; however, only those considered for the position will be contacted. No telephone inquiries please.