

Rule Number:	<b>4005R</b>	Effective Date:	<b>Aug 1, 2022</b>
Rule Title:	<b>Academic Standing Rules</b>	Last Updated:	<b>Feb 13, 2024</b>
Rule Category:	<b>Registrar's Office</b>	Next Review Date:	<b>March, 2026</b>

## Academic Standing Rules

For framework regarding academic standing requirements at Ridge Meadows College, see standard 4005: Academic Standing.

### Good Academic Standing

If left undefined by a program, a student is in good academic standing if they maintain a cumulative GPA (CGPA) of 2.0 or higher. Some programs may have different requirements for minimum CGPA; any such requirements will be noted in the academic calendar.

No academic standing evaluation will take place until a student has completed a minimum of three credit courses at the college.

### Financial Hold

A financial hold is placed on a student's account when a payment remains outstanding for a minimum of two weeks. During a financial hold, the student:

- Will lose access to their unpaid courses in the MyRMC Learning Management System
- Will not be permitted to register in additional courses or transfer from one course to another
- May not be permitted to attend an unpaid class
- Will not receive a grade for a course that has not been paid for

A financial hold is cleared when the amounts outstanding (including late fees) are paid in full.

### Financial Withdrawal

A financial withdrawal may take place when a student has not paid fees by the course withdrawal date. At the discretion of the college, any student who has not paid their full course balance by the course withdrawal date can be financially withdrawn from the class. In the case of a financial withdrawal, a "W" grade will be assigned to a student's transcript, and they will not be permitted to attend or finish the course.

Any balances owed remain payable to the college and any student receiving a financial withdrawal will remain on financial hold until their account balance has been cleared.

### **Academic Alert**

An academic alert is intended as an early warning message to students whose good academic standing may be at risk. A student may receive an academic alert if:

- They receive a fail ('F') grade.
- Their semester GPA falls below 2.0 or their program's minimum threshold.

### **Academic Probation**

Students who have completed at least one full term and a minimum of 3 classes (or 9 credits) will be placed on academic probation in the following cases:

- A student's CGPA falls below 2.0 or their program's minimum threshold.
- A student receives 2 or more 'F' grades in the most recent term.
- A student is returning from Academic Suspension or Required to Withdraw.

Students on academic probation should immediately make an appointment with their program chair to create an academic plan on returning to good academic standing.

Students on academic probation:

- May not register in more than a full-time course load.
- May be required to repeat a course or courses to improve their CGPA.
- Will remain on academic probation so long as future semester GPAs remain above their program's minimum threshold.
- Will be returned to good standing when their CGPA rises to or above the program's minimum threshold.

### **Academic Suspension**

A student will be placed on academic suspension for the following:

- Receives 3 or more 'F' grades in a term.
- Receives a semester GPA below 2.0, or their program's minimum threshold, while on Academic Probation.

Students on academic suspension:

- Will not be permitted to register for courses for one semester.
- Must meet with their program chair to create a continuance plan and submit it to the office.
- Will be placed on Academic Probation during the semester following their return to study.

### **Required to Withdraw**

A student will be required to withdraw for any of the following reasons:

- They are placed on Academic Suspension for the second time in a program.
- They receive a total of 4 'F' grades during their period of study.

Students required to withdraw:

- Are not permitted to register for courses at the college for a minimum of one calendar year from the withdrawal date.
- Must re-apply to their program if wishing to continue after the withdrawal period has been completed.
- Will be placed on Academic Probation upon their return to study if continuing in the same program.
- Will not be permitted to re-apply to the college if they have been required to withdraw a second time.