
Standard Number:	1001	Effective Date:	Jan 1, 2024
Standard Title:	Occupational Health and Safety	Last Updated:	Dec 6, 2023
Standard Category:	Administration	Next Review Date:	Jul, 2025

Purpose

Ridge Meadows College is committed to promoting and maintaining healthy and safe learning and working environments for all members of the college community. This standard confirms RMC's commitment to following legally required and best practice health and safety procedures in BC.

Definitions

Employee: An employee of School District No. 42 and/or Ridge Meadows College, including but not limited to staff, instructors and paid contractors.

Program: the complete set of all courses required to achieve a regulated certification, or the collection of courses defined as a program by the College.

Responsible Administrator: An executive of Ridge Meadows College who is responsible for the operations of a college department such as a program chair or college manager.

Statement

RMC is committed to providing a healthy and safe learning and working environment that is compliant with provincial and federal regulation. All members of the college community share responsibility for contributing to a safe environment.

1. Responsible Administrators are responsible for raising safety awareness and implementing Health and Safety endeavors within their programs / departments and to ensure safety procedures are practiced at all times.
2. Responsible Administrators and instructors are responsible for knowing, following and promoting all safety activities implemented by the Joint Occupational Health and Safety Committee or otherwise distributed by the School District No. 42 Health and Safety Officer. They must ensure that employees, students and contractors receive proper supervision and conduct their work in a safe manner that is compliant with applicable rules and legislation.
3. All members of the college community, including students, instructors, employees and visitors are responsible for adhering to the health and safety rules and procedures outlined by School District No. 42 and Ridge Meadows College.

4. The Manager, Health Safety and Wellness in School District No. 42 provides a leadership role to all levels of the district and liaises with other institutions and organizations as necessary to stay current on best practices.
5. The college sends a minimum of one employee representative to the Riverside Centre Joint Occupational Health and Safety Committee to ensure all practices remain current and the college has an active and contributing voice to the committee.