

### **Bookkeeping Program E-text list**

**\*\*Please be advised that all students are REQUIRED to have a textbook \*\***

<b>Course Name:</b>	<b>Textbook Name, Publisher &amp; ISBN:</b>	<b>Price Estimate:</b>	<b>Link to purchase Textbook:</b>
ADMN 1001 Bookkeeping 1  <b>(Textbook is also used for ADMN 1002)</b>	College Accounting: A Practical Approach  Publisher: Pearson  ISBN E-TEXT: 9780136963936  ISBN HARDCOPY: 9780135222416	E-text starting at: \$64.99  Hardcopy starting at: \$217.99  <b>**Please be advised this e-text is also used for ADMN 1002 course, if you are planning on taking this course next term, it is advised you purchase the longer expiry date**</b>	<a href="https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000002461/9780135222416">https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000002461/9780135222416</a>
ADMN 1002 Bookkeeping 2  <b>(Textbook is the same as the ADMN 1001 course)</b>	College Accounting: A Practical Approach  Publisher: Pearson  ISBN E-TEXT: 9780136963936  ISBN HARDCOPY: 9780135222416	E-text starting at: \$64.99  Hardcopy starting at: \$217.99	<a href="https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000002461/">https://www.pearson.com/en-ca/subject-catalog/p/college-accounting-a-practical-approach-canadian-edition/P200000002461/</a>

<p>ADMN 1020 Budgeting and Cost Management</p>	<p>Managerial Accounting 4<sup>th</sup> Edition – Canadian Edition  Publisher: Pearson  ISBN E-TEXT: 9780136963899</p>	<p>E-text starting at: \$64.99  Hardcopy starting at: \$217.99</p>	<p><a href="https://www.pearson.com/en-ca/subject-catalog/p/managerial-accounting-canadian-edition/P200000002667/9780136963899">https://www.pearson.com/en-ca/subject-catalog/p/managerial-accounting-canadian-edition/P200000002667/9780136963899</a></p>
<p>ADMN 1040 Payroll Administration</p>	<p>An Introduction to Payroll Administration (8th Ed)  Publisher: McGraw Hill  ISBN E-TEXT: 9781264861330</p>	<p>E-text starting at: \$99.00  **Hardcopy not available**</p>	<p><a href="https://www.mheducation.ca/product/an-introduction-to-payroll-administration-2024-2025-9781266003813-can#tab-label-product-description-title">https://www.mheducation.ca/product/an-introduction-to-payroll-administration-2024-2025-9781266003813-can#tab-label-product-description-title</a></p>
<p>BCAP 1120 Microsoft Excel Level 1</p>	<p>Microsoft Excel 365 &amp; 2019 Associate Publisher: CCI Learning ISBN E-TEXT: N/A  ISBN HARDCOPY: N/A</p>	<p>E-text starting at: \$39.99  Hardcopy starting at: \$79.00</p>	<p><a href="https://store.ccilearning.com/product/microsoft-excel-365-2019-associate-ca/">https://store.ccilearning.com/product/microsoft-excel-365-2019-associate-ca/</a></p>
<p>BCAP 1311 Sage Level 1</p>	<p>Using Sage 50 Accounting 2023 – 1<sup>st</sup> Edition Publisher: Pearson ISBN E-TEXT: 9780138103477  ISBN HARDCOPY: 9780138103453</p>	<p>E-text starting at: \$104.99  Hardcopy starting at: \$183.99</p>	<p><a href="https://www.pearson.com/en-ca/subject-catalog/p/using-sage-50-accounting-2023/P200000010171/9780138103477">https://www.pearson.com/en-ca/subject-catalog/p/using-sage-50-accounting-2023/P200000010171/9780138103477</a></p>

<p>BCAP 1321 QuickBooks Level 1</p>	<p>Quickbooks Online – Level 1  Publisher: CCI Learning  ISBN: N/A</p>	<p>E-text starting at: \$39.99  Hardcopy starting at: \$52.00</p>	<p><a href="https://store.ccilearning.com/product/quickbooks-online-level-1ca-ebook-1-year-rental/">https://store.ccilearning.com/product/quickbooks-online-level-1ca-ebook-1-year-rental/</a></p>
<p>BCAP 2120 Microsoft Excel – Level 2</p>	<p>Microsoft Excel 365 &amp; 2019 Expert  Publisher: CCI Learning  ISBN: N/A</p>	<p>E-text starting at: \$39.99  Hardcopy starting at: \$79.00</p>	<p><a href="https://store.ccilearning.com/product/microsoft-excel-365-2019-expert-certification-guide/">https://store.ccilearning.com/product/microsoft-excel-365-2019-expert-certification-guide/</a></p>