

## Medical Office Administrator Program E-text list

**\*\*Please be advised that all students are REQUIRED to have a textbook \*\***

Course Name:	Textbook Name, Publisher & ISBN:	Price Estimate:	Link to purchase Textbook:
ADMN 1200 Medical Administrative Procedures  <b>(Textbook is also            used for ADMN            1250)</b>	Administrative & Clinical Procedures for the Canadian Health Professional  Publisher: Pearson  ISBN E-TEXT: 9780137283064  ISBN HARDCOPY: 9780135831397	E-text starting at: \$54.99  Hardcopy starting at: \$167.99  <b>**Please be advised this e-text            is also used for ADMN 1250            course which is in the 2<sup>nd</sup> term            of this program, it is advised            you purchase the longer expiry            date**</b>	<a href="https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064">https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064</a>
ADMN 1211 Anatomy and Terminology 1  <b>(Textbook is also            used for ADMN            1212)</b>	The Language of Medicine  Publisher: Evolve Elsevier  ISBN E-TEXT: 9780323597814  <b>**No hardcopy            available**</b>	E-text starting at: \$116.99  <b>**Please be advised this e-text            is also used for ADMN 1212            course which is in the 2<sup>nd</sup> term            of this program, it is advised            you purchase the longer expiry            date**</b>	<a href="https://www.vitalsource.com/en-ca/products/the-language-of-medicine-e-book-davi-ellen-chabner-v9780323597814">https://www.vitalsource.com/en-ca/products/the-language-of-medicine-e-book-davi-ellen-chabner-v9780323597814</a>

<p>ADMN 1212 Anatomy and Terminology 2</p> <p><b>(Textbook is the same from ADMN 1211 course)</b></p>	<p>The Language of Medicine</p> <p>Publisher: Evolve Elsevier</p> <p>ISBN E-TEXT: 9780323597814</p> <p><b>**No hardcopy available**</b></p>	<p>E-text starting at: \$116.99</p>	<p><a href="https://www.vitalsource.com/en-ca/products/the-language-of-medicine-e-book-davi-ellen-chabner-v9780323597814">https://www.vitalsource.com/en-ca/products/the-language-of-medicine-e-book-davi-ellen-chabner-v9780323597814</a></p>
<p>ADMN 1230 Equity, Diversity, Inclusion &amp; Indigenous Health Concerns</p>	<p>TBD</p>	<p>TBD</p>	<p>TBD</p>
<p>ADMN 1240 Medical Records and Billings</p>	<p>Administrative &amp; Clinical Procedures for the Canadian Health Professional</p> <p>Publisher: Pearson</p> <p>ISBN E-TEXT: 9780137283064</p> <p>ISBN HARDCOPY: 9780135831397</p>	<p>E-text starting at: \$54.99</p> <p>Hardcopy starting at: \$167.99</p> <p><b>**Please be advised this e-text is also used for ADMN 1250 course which is in the 2<sup>nd</sup> term of this program, it is advised you purchase the longer expiry date**</b></p>	<p><a href="https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064">https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064</a></p>

<p>ADMN 1250 Clinical Procedures &amp; Document Handling</p> <p>(Textbook is the same as from ADMN 1200)</p>	<p>Administrative &amp; Clinical Procedures for the Canadian Health Professional</p> <p>Publisher: Pearson</p> <p>ISBN E-TEXT: 9780137283064</p> <p>ISBN HARDCOPY: 9780135831397</p>	<p>E-text starting at: \$54.99</p> <p>Hardcopy starting at: \$167.99</p>	<p><a href="https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064">https://www.pearson.com/en-ca/subject-catalog/p/administrative-and-clinical-procedures-for-the-canadian-health-professional/P200000002494/9780137283064</a></p>
<p>HESA 1400 Practitioner Self- Care and Stress Management</p>	<p>Self-Care Transformed: A Place for Meaning, Joy, and Community in Helping Professions</p> <p>ISBN: N/A</p>	<p>Kindle edition starting at \$19.99</p> <p>Hardcopy starting at: \$19.99</p>	<p><a href="https://www.amazon.ca/Self-Care-Transformed-Meaning-Community-Professions-ebook/dp/BOCM4TCNW3">https://www.amazon.ca/Self-Care-Transformed-Meaning-Community-Professions-ebook/dp/BOCM4TCNW3</a></p>