

JOB INFORMATION

Classification title: Wild & Immersive Preschool Educator

Department: Malcolm Knapp Research Forest (MKRF)

Schedule: Part-time hours (10-20 hours per week) depending on bookings and availability. Candidate must be available Mondays and Wednesdays.

Wage: \$23-25/hour

Benefits: None

Probationary period: 4 months

JOB SUMMARY

The Wild & Immersive Preschool Educator is responsible for planning and leading Wild & Immersive's Forest Preschool program. The Preschool Educator prepares each session and develops program content and curriculum, while leading the twice-weekly preschool sessions. There is also the opportunity for the Preschool Educator to facilitate other educational programs (field trips, day camps etc.) based on availability and desire. The Preschool Educator is a qualified and highly motivated individual.

ORGANIZATIONAL STATUS

Under the supervision of MKRF's Field Program Manager & the Wild & Immersive Coordinator, the Preschool Educator will work closely with other Program Facilitators and Wild & Immersive team members.

WORK PERFORMED

- Leading and championing Wild & Immersive's twice-weekly outdoor Forest Preschool Program from Sept-May for children ages 3-5.
- Developing content and planning curriculum for each preschool session.
- Communicating with parents at drop off and pick up.
- Managing student behaviors and conflicts that arise.
- Making and maintaining connections with the students.
- Ensuring that forest preschool is a welcoming and inclusive space.
- Potential to lead outdoor educational programs (field trips) for youth and adults.
- Potential to lead outdoor educational day camps for youth ages 5-12 (Pro-D Day, Spring Break & Summer).
- Ensuring that proper organization and preparation is conducted prior to each program.
- Ensuring program materials are organized, cleaned, and in safe working condition.
- Ensuring that safety protocols are followed and site assessments are completed as required.

This position will require physical activity and working outdoors in all weather conditions.

CONSEQUENCE OF ERROR

Must exercise judgment based upon a thorough knowledge of procedures, guidelines, and regulations. Must exercise judgment based upon the safety and liability of our team and guests. Incorrect decisions will directly affect the University's and department's reputation with government authorities, community and faculty, staff and students and general public and could require intervention by supervisory and or senior management.

SUPERVISION RECEIVED

This position will receive supervision from the Field Education Manager and Wild & Immersive Coordinator on a regular basis.

EDUCATION AND/OR WORK EXPERIENCE

- ECE certification and experience, or a candidate working towards their ECE certification.
- Experience working with groups of young children.
- Experience creating and leading program content.
- Knowledge of environmentally related topics or relevant education.
- Current first aid Standard Level 1 certificate. Preference given to those with Wilderness First Aid or a willingness to obtain WFA certification.
- Class 5 Driver's License with a clean driver's abstract.
- Current Criminal Record Check.

Preference will be given to candidates with experience working with preschool aged children.

SKILLS

- Excellent communication skills, both oral and written.
- Excellent organization skills.
- Strong understanding of childhood development.
- Strong understanding of British Columbia's ecology and nature-related topics.
- Comfortable managing and speaking to large groups (specifically children).

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- Comfortable managing children's behavior.
- Comfortable working outdoors in all weather conditions.
- Resilient and adaptable to changing situations.
- Comfortable in team-settings.

Please email your resume to wild.immersive@ubc.ca