



Fraser River Indigenous Society – JOB POSTING

Indigenous Early Childhood Educator Coordinator



POSITION SUMMARY

The IECE program will support Indigenous children's improved development and life outcomes by providing high-quality Indigenous ECE programming to empower young children with a strong sense of identity. It provides educational opportunities, pre-school and kindergarten readiness and contributes to their overall health and wellness from early years into adulthood. The program will have regular access to Elders and their teachings. Through IECE programs, children and families may learn stories, poems, rhythms, dance, and songs that connects them to their culture and traditions. Providing a safe and nurturing environment where everyone feels welcomed and belongs. The Indigenous Early Childhood Educator Coordinator is primarily responsible for assisting in the development and facilitation of culturally safe early years drop-in parent/caregiver participation program and outreach for First Nations, Métis and Inuit families with children aged 0-6. This position requires an individual with a passion for the delivery of strengths based, trauma informed, culturally centred early years programs with the capacity for self-direction.

REPORTS TO: Indigenous Early Years Program Manager and Executive Director

QUALIFICATIONS

- Required diploma or certificate level ECE Certification, including Special Needs and Infant Toddler Certification or equivalent, current ECE licence and 1-2 years experience or equivalent combination of relevant education
- Understanding and knowledge of Indigenous culture, trauma-informed practices, traditions, and socio-economic issues affecting urban Indigenous families
- Experience facilitating group and circle time activities; Indigenous story telling, drumming, and singing an asset or willing to learn and practice
- Demonstrating understanding of the development of children and their mental, physical, social, emotional, and spiritual needs and an understanding of inclusivity of children with special needs
- A strength based, solution oriented, and family centered approach is required
- Strong work ethic, cheerful outlook, and initiative-taking when dealing with conflicts
- Direct program delivery experience in the community social service sector with a demonstrated working knowledge of family centered care, early intervention child development, and community-based programs, time, and general management skills. Excellent oral and written communication skills
- Strong organizational skills, ability to multi-task; initiative-taking personality; ability to work independently and as a collaborator
- High level of understanding about child development and the impact of disability and delay on growth and development and ability to reflect on and improve professional practice
- Knowledge and experience of group process and facilitation techniques
- Well-developed people skills, supportive counseling, and advocacy skills
- Basic computer skills, including Microsoft 365, Outlook, database reporting/tracking, and budgeting
- Knowledge of Indigenous communities, organizations, and service providers within Ridge Meadows
- Physical ability to perform the duties of the position
- Valid First Aid certificate, Infant CPR, and Food safe certificate within 90 days of employment

We recognize the traditional territories of the Katzie and Kwantlen First Nations. We respectfully acknowledge the many nations who are represented by the urban First Nations, Métis and Inuit population in the Fraser Valley and Metro Vancouver Areas.



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- Criminal Record Check with Vulnerable Sector Screening a requirement and Valid Class 5 BC drivers' licence (Driver's Abstract required) and own reliable transportation

KEY RESPONSIBILITIES/DUTIES

- Promote and support traditional Indigenous cultural teachings and practice for our families, agency, and community
- Build professional supportive relationships and rapport with the parents/caregivers and extended family of the children attending drop-in programs and practice holistic, strength-based principles
- Promotes and facilitates community awareness and facilitate education and training to childcare providers and community around inclusion, family-centered practice, and culturally appropriate Indigenous practice and strategies for children who require additional support and their families
- Support capacity building, establish relations and consult with the Ridge Meadows community partners and services
- Assist with the design, development, and facilitation of culturally safe ECE drop-in (Story Blanket Drop-in) and outreach services
- Assist with curriculum development using seven sacred teachings, medicine wheel, MVOM Indigenous teaching kits or other cultural models as a basis
- Responsible for teaching a range of topics including ages and stages of child development, family roles and responsibilities, child behavior, and other issues, such attachment, coping and communication skills
- Coordinating, developing, and maintaining program supplies and resources
- Monitor and maintain all aspects of programs such as, but not limited to registration, program promotion and budgeting
- Responsible for creating and maintaining an environment of safety and wellness in the ECE Drop in, including overall group dynamics and when supported visits are taking place in drop-In
- Comply with WCB health and safety standards to maintain a healthy and safe environment; Covid-19 safety plan and willing to participate on Health and Safety committee
- Provide activity coordination to involve Indigenous Elders in the ECE drop-In program
- Maintain appropriate record/stats, information system and provide monthly reports
- Assist with referral process, program evaluation and quality improvements
- Assist EY Program Manager with administration tasks as needed such as: data collection for reporting, back up for EY programs and consult with other FRIS EY and FDP programs
- Moderate physical activity involving walking, standing, bending, and lifting.

Terms of Employment: Full time, 35 hours/week, with occasional evenings and or wknds | Work Location: Maple Ridge (Office) and Pitt Meadows | Wage: \$26.85 - \$28.20hr (depending on qualifications & experience)

HOW TO APPLY, please visit our website www.frisociety.ca

Or email your cover letter & resume to: eymanager@frisociety.ca

Under Section 25 of the Constitution Act and Section 16 (1) of the Canadian Human Rights Act preference will be given to Indigenous applicants. Only short-listed candidates will be contacted.

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